## **Appendix 3: cancellation policy**

- 1. An order can only be cancelled by the website administrators. Cancelation can only be made under the following circumstances:
  - Order made has not exceeded 6 hours
  - There is no stock for the ordered item
  - Discontinued product line
  - Any other reasons that the website administrators deem reasonable
- 2. Cancellation request can be made by emailing the order batch id and order id to wecare@lapasar.com by requesting the cancellation.